

## Early Childhood Leadership Training Program 2019



This is a certificate program granted by the Early Childhood Development Support Centre Nova Scotia Community College (NSCC) Cumberland Campus. It is for those industry partners in the Early Childhood Education (ECE) field who are working in childcare programs as administrators.

Learners will develop leadership expertise, knowledge and proficiency in administering and managing early learning and childcare programs. The focus is for the learner to develop skills in leadership and management training that will support the industry partner to enrich the service they currently offer.

### Workshops

Getting Started (15 hours)	September 16-October 9
Human Resource Management for Early Childhood Administrators (18 hours)	October 14-November 13
Professionalism in Leadership (18 hours)	November 18-December 18
Financial Management for Early Childhood Administrators (18 hours)	January 13-February 12
Operations Management in Child Care Programs (18 hours)	February 17-March 18
Community Relations (18 hours)	March 23-April 22
Strategic Planning & Successful Marketing for your Child Care Program (18 hours)	April 27-May 27
Celebration	June-date & location TBA

- \* Each workshop will be 4-5 weeks in length with learners expected to spend 3-4 hours per week contributing and participating in discussion board activities, skype for business sessions and completing assignments. The whole program (continuing education certificate) will be a total of 123 professional development hours.
- \* This course qualifies for the Nova Scotia Department of Education and Early Childhood Development reimbursement Continuing Education Program. ([www.ednet.ns.ca/earlyyears/pd/ContinuingEducation.shtm](http://www.ednet.ns.ca/earlyyears/pd/ContinuingEducation.shtm))
- \* As outlined in Action 10 of the Child Care Report "Affordable, Quality Child Care: A Great Place to Grow" this certificate program is approved by the Department of Education and Early Childhood Development as a post-diploma training in leadership management.

**Date:** September 16, 2019-May 27, 2020

**Preregister with registration form and payment by the following dates:**

Getting Started (15 hours)	September 9, 2019
Human Resource Management for Early Childhood Administrators (18 hours)	October 7, 2019
Professionalism in Leadership (18 hours)	November 11, 2019
Financial Management for Early Childhood Administrators (18 hours)	January 6, 2020
Operations Management in Child Care Programs (18 hours)	February 10, 2020
Community Relations (18 hours)	March 16, 2020
Strategic Planning & Successful Marketing for your Child Care Program (18 hours)	April 20, 2020

**Location:** Online (using the NSCC Brightspace (D2L) platform)

**Cost:** \$155.25 (tax included) per course.

\*\*Applicants not presently in an administrative position must submit a letter of reference from their Executive Director supporting their application process.

\*\* Applicants must provide a copy of their Classification Level that states expiry date.

For more information, a registration form and course descriptions check out our website:

[www.ecdsc.nsc.ca/cumberland.html](http://www.ecdsc.nsc.ca/cumberland.html)