

Early Childhood Leadership Training Program



This is a certificate program granted by the Early Childhood Development Support Centre Nova Scotia Community College (NSCC) Cumberland Campus. It is for those industry partners in the Early Childhood Education (ECE) field who are working in childcare programs as administrators.

Learners will develop leadership expertise, knowledge and proficiency in administering and managing early learning and childcare programs. The focus is for the learner to develop skills in leadership and management training that will support the industry partner to enrich the service they currently offer.

Workshops

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| Getting Started (15 hours) | October 8-October 29 |
| Human Resource Management for Early Childhood Administrators (18 hours) | November 5-December 7 |
| Professionalism in Leadership (18 hours) | December 10-January 11 |
| Financial Management for Early Childhood Administrators (18 hours) | January 14-February 15 |
| Operations Management in Child Care Programs (18 hours) | February 18-March 22 |
| Community Relations (18 hours) | March 25-May 3 |
| Strategic Planning & Successful Marketing for your Child Care Program (18 hours) | May 6-June 7 |

- * Each workshop will be 4-5 weeks in length with learners expected to spend 3-4 hours per week contributing and participating in discussion board activities, skype for business sessions and completing assignments. The whole program (continuing education certificate) will be a total of 123 professional development hours.
- * This course qualifies for the Nova Scotia Department of Education and Early Childhood Development reimbursement Continuing Education Program. (www.ednet.ns.ca/earlyyears/pd/ContinuingEducation.shtm)
- * As outlined in Action 10 of the Child Care Report "Affordable, Quality Child Care: A Great Place to Grow" this certificate program is approved by the Department of Education and Early Childhood Development as a post-diploma training in leadership management.

Date: October 8, 2018-June 7, 2019

Preregister with registration form and payment by the following dates:

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| Getting Started (15 hours) | September 28 |
| Human Resource Management for Early Childhood Administrators (18 hours) | October 29 |
| Professionalism in Leadership (18 hours) | December 3 |
| Financial Management for Early Childhood Administrators (18 hours) | January 7 |
| Operations Management in Child Care Programs (18 hours) | February 11 |
| Community Relations (18 hours) | March 18 |
| Strategic Planning & Successful Marketing for your Child Care Program (18 hours) | April 29 |

Location: Online (using the NSCC Brightspace (D2L) platform)

Cost: \$155.25 (tax included) per course. Additional costs for course materials may apply.

**Applicants not presently in an administrative position must submit a letter of reference from their Executive Director supporting their application process.

** Applicants must provide a copy of their Classification Level.

For more information, a registration form and course descriptions check out our website:

www.ecdsc.nscC.ca/cumberland.html